

# Virtual Excellence in Facilitation SCORECARD

## About Your Setup & Equipment

Basic Conferencing Tools (audio, video, shared screen)	←————→	Deluxe Virtual Classroom (chat, whiteboard, polls, annotation)	/5
Cameras OFF (we have tape over them)	←————→	Cameras ON (we use them purposefully)	/5
Comfy Chair (we are always seated)	←————→	Stand Up Desk (we are up on our feet)	/5
Speaker Phone (hollow & tinny)	←————→	Headset Mic (clear & rich tones)	/5

## About Your Facilitation

Monotone Voice (limited range, low energy)	←————→	Colourful Voice (lots of variety, positive energy)	/20
Talking Head (limited use of body language)	←————→	Purposeful Gestures (dynamic use of body language)	/20
Passive Participation (rely on 1-way communication)	←————→	Active Participation (expect 2-way interaction)	/20
Afraid to Fail (stick with the basics)	←————→	Pushing the Limits (experimenting and testing)	/20

**TOTAL Virtual Excellence SCORE /100**

Potential Virtual Facilitation **GAPS** Identified:

Priorities for **ACTION** to strengthen Virtual Facilitation: